TNDR reimbursement form

**Note:** Reimbursements will be done **only after** physical and electronic copies of the reimbursement form and receipts have been received. Forms have to be submitted before end of the fiscal year, i.e. June 30th preferably

**Send the paper copies to the TNDR treasurer:**

***Tong You***

***Department of Cell and Molecular Biology, Molecular Biophysics, Uppsala University***

***Box 596***

***751 24 UPPSALA SWEDEN***

**Send the scanned copy named *YourLastName\_Purpose.pdf* or *YourLastName\_TNDRgrant\_term.pdf* to:**

***tong.you@icm.uu.se***

|  |  |
| --- | --- |
| **Name** | *Write your name here.* |
| **Department** |  |
| **Email** | *Write your departmental email here.* |
| **Banking details** | *Specify your bank here.* |
| *Write down your IBAN here (for international accounts the BIC is also needed).*  *For Swedish banking accounts, specify the bankgiro/plusgiro number.* |
| **Purpose** | *Specify in one or two lines the intended usage for the money.* |
| **Total amount** | *Write the total amount of money to be reimbursed (needs to match receipts).* |
| **Report** | *Only required for TNDR grants.* |
| **Receipts** | *Attach all receipts to this form. Scan the original receipts for the electronic submission.* |